



2025 Application & Instruction Information Sheet

Post-Secondary Education Applicants

Daughters of Penelope- Elis Chapter 89, Reno, Nevada

Deadline: May 15, 2025

The Daughters of Penelope, Elis Chapter 89 Scholarship (DOP 89) is awarded each year for post-secondary education; and is awarded to college, graduate, or trade school students.

(A) ELIGIBILITY REQUIREMENTS:

1. A parent, grandparent, or legal guardian who is a member in good standing of the AHEPA-Daughters of Penelope (DOP) family may sponsor the applicant. This includes deceased lifetime members who were actively involved at the time of their passing.
2. The applicant must be a child or grandchild of the sponsor.
3. To be in good standing, the sponsor will have paid their dues for the two years (prior and current year) and attended at least 4 meetings in the current year (by the application deadline), as verified by the Chapter Secretary or Treasurer upon sponsoring the applicant. Candidates who were members of another AHEPA or Daughters of Penelope chapter and who have joined the Reno chapter will be considered under the same criteria.
4. To receive funds, the applicant must provide evidence of active attendance or enrollment in a university, community college, or trade school.
5. Application must be completed as per the instructions.

(B) CRITERIA USED FOR JUDGING THE APPLICANTS

Each **correctly completed** scholarship application is eligible based on the criteria below:

1. Academic achievement
2. Leadership and service in the community, school, or church
3. Strength of essay

(C) INSTRUCTIONS TO APPLICANTS:

1. Complete and mail the completed application package.
Mail to the Scholarship Chairperson **POSTMARKED no later than the above due date**. Please send the completed application to the address below. Mailing by certified mail is recommended for your own records.

Mail to:
DOP 89 Scholarship Committee
P.O. Box 21533
Reno, NV 89515

2. **ALL RESPONSES ON THE APPLICATION FORM MUST BE PRINTED IN INK OR TYPED ON THE ORIGINAL FORM PROVIDED. Please do not alter the form.**

3. Application Submittal Checklist:

- **SCHOLARSHIP APPLICATION FORM-Fully Completed**
- **MOST RECENT OFFICIAL SCHOOL TRANSCRIPT** in a **SEALED** envelope (2.0 and above required)
- **2 WRITTEN LETTERS OF RECOMMENDATION -- ONE FROM EACH CATEGORY BELOW:**
 - FROM TEACHER, ADMINISTRATOR OR EMPLOYER
 - FROM A COMMUNITY MEMBER - i.e. organizations, volunteer work, workplace, etc.

Note: Letters must be HAND SIGNED and in a SEALED envelope.

EMAILS AND PREVIOUSLY SUBMITTED LETTERS OF RECOMMENDATION WILL NOT BE ACCEPTED.

DISBURSEMENT OF FUNDS

It is the responsibility of the award recipient to provide the Scholarship Committee with written evidence of a minimum of 6 units or part-time enrollment in advance of the **due date for tuition payment**.

FAILURE TO PROVIDE PROOF OF ENROLLMENT BY THAT DATE WILL RESULT IN FORFEITURE OF THE AWARD. THE RECIPIENT'S LOSS OF ELIGIBILITY PRIOR TO DISBURSEMENT OF THE AWARD WILL ALSO RESULT IN FORFEITURE OF THE AWARD.

Each award will be disbursed when registration is due for the school year and will be awarded only for the current academic school year. The award cannot be deferred. The funds will be disbursed directly to the institution of higher education that the recipient plans to attend.

FINAL DECISION

Only the recipient will be notified by August 15, 2025.

The Scholarship Committee reserves the right to make the final decision on the award recipient as per the DOP 89 Scholarship Guidelines.

2025 Scholarship Application Form for Post-Secondary School Students

Applicant's Name: _____

Telephone: _____

Address: _____ City _____ State _____ Zip Code _____

Fill in the **Sponsor's name** (parent, grandparent, or guardian) who is a member of the Daughters of Penelope or AHEPA.

Sponsor Name: _____ Relationship: _____

Contact: _____ (Phone # and/or Email)

What is your planned major field of study, and in what subject area?

What institution will you be attending?

What degree, diploma, or certificate do you plan to obtain? (i.e. AA, A, BS) _____

Start Date of Classes? _____

List any jobs you may have had during the past two years.

Start with the most recent position. If more than two, provide the same details on a separate sheet.

Employer: _____ _____ Supervisor: _____ _____ Telephone No: _____ _____ Job Title: _____ Hrs. Worked per Week _____ Dates of Employment _____	Job Description: _____ _____ _____ _____ _____ _____ _____
Employer: _____ _____ Supervisor: _____ _____ Job Title: _____ Hrs. Worked per Week _____ Dates of Employment _____ _____	Job Description: _____ _____ _____ _____ _____ _____ _____

What is your current GPA to date? _____

List any honors and awards you have achieved post-high school.

List any extracurricular activities post high school

(School activities, community service, church, volunteering to include DOP/AHEPA events, etc.).

Explain your involvement.

**List individuals from whom you have obtained letters of recommendation (2 letters in total).
Submit them in your packet in their original SEALED envelopes.**

- ONE recommendation from a faculty member, administrator, or supervisor, etc.
- ONE from a community source, i.e. volunteer organization, workplace

Name: _____ Position _____ Contact _____ (Ph# or email)

Name: _____ Position _____ Contact _____ (Ph# or email)

Sign and Date this application:

Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE – This Space to be Completed by DOP 89 Officer:

_____ Sponsor has paid dues for the prior and current DOP year (July through August)

_____ Sponsor has attended at least 4 eligible meetings/events in the current DOP year (prior to application deadline)

Verifier's Name

Verifier's Position

Signature

Write only a **one-page** essay on the following topic:

Reflect on a transformative experience that shaped your character, values, and personal growth.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Sign and Date this application:

Signature _____ Date _____